

STANDARD FORM NO. 64

~~SECRET~~

*Office Memorandum* • UNITED STATES GOVERNMENT

TO : Chief, Records Management Staff

DATE 31 July 1957

FROM : Area Records Officer, Personnel

SUBJECT: Statistics on Record Disposition

- (a) Cubic feet of records on hand at the beginning of the fiscal year. 2,990
- (b) Cubic feet of records disposed of during the fiscal year. NOT AVAILABLE
- (c) Cubic feet of records transferred to the Records Center during the fiscal year. 261
- (d) Cubic feet of records on hand at the end of the fiscal year. NOT AVAILABLE

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It was not possible to supply all the figures requested at this time. Mr. [REDACTED] of Records Management Staff has agreed to assist this office in designing some type of procedure to enable it to supply this information in the future.

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